

County Service Area 25 Carmel Valley Golf & Country Club

*THIS MEETING WILL BE HELD VIA THE ZOOM
VIDEO & AUDIO-CONFERENCING PLATFORM*

Meeting Agenda



**Monday, April 12, 2021
5:30 PM**

IMPORTANT NOTICE REGARDING COVID-19
SEE PAGE 2 OF THE AGENDA

Advisory Committee

Thomas Clark
Kai Lerman
Peter Levine
Steve Schloss

County Staff – Public Works, Facilities and Parks (PWFP)

Lynette Redman, Management Analyst III, PWFP
Tom Moss, Senior Water Resources Hydrologist, PWFP
Randell Ishii, MS, PE, TE, PTOE, Director, PWFP

IMPORTANT NOTICE REGARDING COVID-19 AND PARTICIPATION IN THE MEETING OF THE COUNTY SERVICE AREA (CSA) 25-CARMEL VALLEY GOLF & COUNTRY CLUB

The CSA 25-Carmel Valley Golf & Country Club Advisory Committee Meeting will be conducted via teleconference. The meeting will have no physical location in order to minimize the spread of the COVID-19 virus, in accordance with the State of Emergency proclaimed by Governor Newsom on March 4, 2020, Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, and the Shelter in Place Order issued by the Monterey County Health Officer on March 17, 2020, as may be periodically amended.

To participate in the 25-Carmel Valley Golf & Country Club Advisory Committee Meeting, the public are invited to observe and address telephonically or electronically.

Public Participation Instructions:

Join Zoom Meeting by clicking on the following link or entering the following into your browser:

<https://montereycty.zoom.us/j/95100682589?pwd=QXcrWTJUN2hObzJDc2FnTHYzOGhxZz09>

and enter the following password: 638403

Or the public may listen via phone by dialing:

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

and then when prompted, entering the Meeting ID Access Code 951 0068 2589 and password 638403

You will be asked for a "Participant ID". You do not need a Participant ID to join the meeting, press the pound (#) key again and you will be automatically connected.

2. If a member of the public wishes to comment on a particular agenda item, the public is strongly encouraged to submit their comments in writing via email to 194-RMASpecialDistricts@co.monterey.ca.us by 12:00 p.m. on Monday, April 12. To assist County staff in identifying the agenda item to which the comments relate, the public is requested to indicate the CSA 25-Carmel Valley Golf & Country Club Advisory Committee date and agenda number in the subject line. Comments received by the 12:00 p.m. Monday deadline will be distributed to the Committee and will be placed in the record.

3. If you are watching the live stream of the CSA 25-Carmel Valley Golf & Country Club Advisory Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.

4. Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such a request by sending an email to: 194-RMASpecialDistricts@co.monterey.ca.us. The request should be made no later than noon on Monday, April 12, 2021 by 12:00 p.m. in order to provide time for the County to address such a request.

5. The Chair of the Committee may set reasonable rules as needed to conduct the meeting in an orderly manner.

- 1. Call to Order** County Staff - PWFP
- 2. Roll Call** County Staff - PWFP
- 3. Action: Selection of Officers** Committee Members
- 4. Brown Act Presentation (Attachment 1) and Bylaws (Attachment 2)** Office of the County Counsel
County Staff - PWFP
- 5. Corrections to the Agenda** Committee Members
- 6. Public Comment, limited to 3 minutes per speaker** Chair
The public may address the Committee on any matter not on this agenda but still within the oversight of CSA 25.
- 7. Information:** Receive a verbal report on the history and Function of CSA 25 County Staff - PWFP
Committee Members
- 8. Information:** Receive status update regarding CSA 25 facilities, maintenance, repairs (including planned road improvements and next steps on the CSA Engineer's Report) County Staff - PWFP
Supervisor Adams' Staff
- 9. Information:** Receive a report on the CSA 25 budget County Staff - PWFP
- 10. Information:** Receive a presentation on planned Carmel Area Wastewater District (CAWD) sewer service extension to Carmel Manor, including segment on Valley Greens Drive Representative from Carmel Manor and CAWD
- 11. Action:** Schedule 2021 meeting calendar and identify future agenda items Committee Members
County Staff - PWFP
- 12. Adjourn** Chair

CSA 25 - Carmel Valley Golf & Country Club
FUND 062 UNIT 8198 RMA058
FINANCIAL SUMMARY FOR THE FISCAL YEAR ENDING JUNE 30, 2021

Estimated Beginning Unassigned Fund Balance		\$ 138,508		\$ 138,508
		Adopted		
		Revenue	Revenue	Projected
		Budget	YTD	Revenue
		FY 2020-21	3/30/2021	FY 2020-21
Revenue				
4010	Property Tax - Current Secured	\$ 38,224	\$ 28,964	\$ 38,224
4015	Property Tax - Current Unsecured	\$ 1,591	\$ 1,587	\$ 1,591
4025	Property Tax - Prior Secured	\$ 624	\$ 490	\$ 624
4030	Property Tax - Prior Unsecured	\$ 17	\$ -	\$ 17
4035	Property Tax - Current Supplemental	\$ 823	\$ 281	\$ 823
4040	Property Tax - Prior Supplemental	\$ 32	\$ 48	\$ 48
4600	Interest	\$ 2,856	\$ 962	\$ 2,160
5030	Homeowners Property Tax Relief	\$ 172	\$ 98	\$ 172
Total Revenue		\$ 44,339	\$ 32,429	\$ 43,659
Total Available Financing		\$ 182,847		\$ 182,167
		Adopted		
		Expenditure	Expenditures	Projected
		Budget	YTD	Expenditures
		FY 2020-21	03/30/2021	Year End
Financing Requirements				
6311	Buildings & Imp Maint External	\$ 20,000	2,200	\$ 5,000
6609	Other Personnel Services	\$ 17,000	2,334	\$ 21,750
6613	Other Professional & Special Services	\$ -	4,865	\$ 18,000
6881	Utilities	\$ 914	442	\$ 971
Total Projected Expenditures		\$ 37,914	\$ 9,841	\$ 45,721
Estimated Ending Unassigned Fund Balance		\$ 144,933		\$ 136,446